



Minutes of the Meeting of the Board of Directors of Comann
Eachdraidh Lios Mòr held in the Library at Ionad Naomh Moluag
21 February 2018

Present

Directors: Jennifer Baker (JB); Clare Howarth (CH); Memory McDonald (MM);
Noelle Odling (NO); Mike Robertson (MJR)

Taic Directors: Anne Livingstone (AL); Peggy Nicholson (PN)

Committee Member: Bob Hay (BH, Minute Secretary)

Apologies

Douglas Breingan (DB); Arthur Cross (AC); Helen Crossan (HC); Lesley Hamilton
(LH)

1. Minutes of the Meeting 11 January 2018.

The minutes were checked and found to be a correct account of the meeting.
Proposed JB Seconded CH

2. Matters Arising and not on the Agenda.

Advertising (JB). Advice had been taken on direct distribution of CELM leaflets.
JB would report on potential costs to the next board meeting.

Details of the Centre were now on the Facebook page of Information Oban.

JB would be in contact with Oban FM; and post the job description of the
Volunteer Publicity Officer on the CELM website.

Oban & Lorn Tourist Association.

MJR confirmed that Lismore featured on the OLTA website. He would
investigate what we receive for our annual payment.

Volunteer Time Sheets

It was agreed that all volunteers should keep a record of hours spent in support
of CELM. As there was no standard rate per hour, this would be set when
necessary (e.g. when reporting volunteer hours in support of a grant
application).

3. Treasurer's Report

NO reported that the current balance stood at £26,234 (£10,549 restricted)

The budget for 2018 was tabled and agreed.

It was agreed that the rent per month to be paid by Taic to CELM should be set at £400. Proposed JB; Seconded NO. Unanimously agreed.
The Board expressed its gratitude to NO for her important contribution to the work of CELM and Taic.

4. Taic Report

AL and MJR explained to the Board that, under the renewed tenancy agreement between Taic and CELM, Taic was responsible for all internal building maintenance and repairs, while CELM remained responsible for equipment. It was agreed that Taic should accept the estimate for electrical work in the shop, toilets and kitchen but that the work on the museum room should be delayed until further advice had been received (DB to advise). Proposed MM; Seconded MJR. Unanimously agreed.

Architects had advised on appropriate shelter for the decking area, and quotes were expected. Grant funding would be sought for this project.

It was agreed to extend the opening times for the Centre to 10.30am to 4.30pm. Thanks were expressed to PN for her painting work; and to the Ferguson family for the successful Greek Night.

As before, the CELM Board recognised that the three Taic directors were shouldering a great deal of work for the Centre.

5. Safeguarding

Responding to the OSCR advice on “Keeping vulnerable beneficiaries, volunteers and staff safe”, MJR would advise the next board meeting about any changes needed to the existing Staff Manual. The issue would be raised at the Volunteer Training event on 17 March.

6. AGMs

It was agreed to hold both AGMs on 26 May from 4.30pm.

7. Museum Documentation

Updated versions of the museum Documentation Procedural Manual and Collections Development Policy, circulated before the meeting, were approved and signed by the Chair.

8. Museum Storage

BH reported that a bid had been made to the MGS Small Projects Grant Fund to purchase, install and fit out a shipping container to meet the storage needs of the museum. If successful, the grant would meet only 75% of the cost, and there would be additional costs for site preparation and moving the existing wooden shed. Robin Patel and DB would make a further application to AIM for the fitting out only.

9. Volunteer Training Day

To be held on 17 March, details to be arranged.

10. Membership Secretary

JB was pleased to report that Laura Gloag has kindly agreed to fill this post, starting after her family history display for 2018 is completed.

11. Attendance at CELM Board

It was agreed that directors unable to attend in person could be offered electronic access to meetings, probably by FaceTime. MJR confirmed that a director doing so would qualify in meeting the quorum.
Proposed MJR: Seconded JB. Unanimously agreed.

12. Gaelic Access Officer

JB confirmed that there had been no applications so far and that further advertising was under way (several relevant institutions, individuals and websites). The deadline had been extended to 27 February.

13. Community Heritage Scotland

BH was on the steering group and would attend the first meeting in Perth on 3 March

14. Publication of The Story of Lismore in 50 Objects

BH reported that a bid had been made to the MGS Small Projects Grant Fund to publish 200 copies of the book with an ISBN. If successful, the grant would meet only 76% of the cost. The Board agreed that the outstanding £700 would be covered by sales.

15. Review of 2017.

BH reported that this was nearly ready for circulation to members but that some of the necessary reports were overdue.

16. AOCB

MM asked that directors and others visiting Oban by car would consider bringing items to the Oban recycling centre,

Date of the Next Meeting

15 March at 3.30pm at INM